



Scholarship Letter

Dear Families,

The Chelsea Children's Cooperative Preschool is pleased to offer partial tuition scholarships to families who need them. Scholarships are open to newly applying families and to existing members, and can be applied for at any time during the year. The intent of the scholarship is to enable attendance for those who would like to enroll their child but are financially unable to do so and also to help retain students already enrolled in the program whose family's financial circumstances has changed and assistance is needed. In order to help as many families as possible, only partial tuition scholarships will be granted.

Funding for the scholarship program is provided by the preschool's Annual Silent Auction. The auction is possible thanks to the efforts of several dedicated preschool parents and the generosity of the Chelsea community.

The application will be reviewed and awarded by a Committee made up of the President, Treasurer, Assistant Treasurer, and Membership Chair. The process is confidential and no other board members, staff, or preschool families will be made aware of the scholarship recipients. Completed applications should be returned to the Membership Chair. Please complete your application in full, and submit the following items with your application:

- The two most recent pay stubs for all employed family members
- Any additional non-wage income such as child support, etc.
- Extraordinary monthly expenses such as therapies, monthly medical care, additional tuitions and/or tutoring, etc.

The scholarship committee will use the current year Federal Poverty Level Guidelines when reviewing applications. Families whose income exceeds the federal guidelines by more than 300% will not be considered for scholarship unless there are extenuating circumstances. The Scholarship Committee may also recommend other sources of assistance (such as Faith In Action) and assist the family in pursuing those opportunities. As with all our members, the Co-op Preschool expects a significant level of commitment through attendance, committee or board participation, participation in fundraisers, and the generous donation of time and skills. The Co-op Preschool reserves the right to withdraw scholarship funds at any time if this essential component of Co-op membership is in question.

Every Co-op member is a vital and precious part of our family, so please do not hesitate to apply for a scholarship if the need is there.

Cooperatively,
The Executive Board of Chelsea Children's Co-op Preschool

Chelsea Children's Cooperative Preschool, Inc. admits students of any race, color, sex, national or ethnic origin or religion. Chelsea Children's Cooperative Preschool, Inc is a non-profit organization.



Confidential Scholarship Application

Parent(s) Name: _____ Date: _____

Number of adults in household: _____ Number of children in household: _____

Name(s) of enrolled child(ren): _____ Class: _____

STATEMENT OF INCOME & EXPENSES
<p>I. Annual Household Income-- Please attach the two most recent pay stubs for all working parents/contributing adults in the household.</p> <p>\$ _____ /yr</p>
<p>II. Other Annual Income-- Please indicate non-wage income (child support, etc.).</p> <p>\$ _____ /yr</p>
<p>III. Extraordinary Expenses-- Include extraordinary expenses in the household regardless if they apply to the student or to another member of the household. These include therapies, tutoring, school tuition, or other required expense not considered routine or typical. Please describe where indicated below.*</p> <p>\$ _____ /yr</p>

2018 Federal Poverty Guidelines		
Persons in Family/ Household	Poverty Guideline (100%)	Income Limit for Scholarship Consideration (300%)
1	\$12,140	\$36,420
2	\$16,460	\$49,380
3	\$20,780	\$62,340
4	\$25,100	\$75,300
5	\$29,420	\$88,260
6	\$33,740	\$101,220
7	\$38,060	\$114,180
8	\$42,380	\$127,140
For families/households with more than 8 persons, add \$4,320 for each additional person.		

Scholarship Amount requested: \$ _____ /yr

*Please describe any extraordinary expenses and include anything else you would like to share with the scholarship committee:

I certify the above statements are true.

Signature: _____ Date: _____